

# Application for Employment



Attn: Human Resources  
PO Box 8005, Wausau, WI 54402-8005

(Please Print Clearly)

## Personal

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Telephone: \_\_\_\_\_ Email address: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Are you under 18 years of age?  Yes  No

Have you ever been employed by Wausau Homes before?  Yes  No If yes, provide dates: \_\_\_\_\_

Do you have any relatives employed by us?  Yes  No If yes, provide names: \_\_\_\_\_

Are you legally eligible for employment in the United States?  Yes  No  
 (Proof of U.S. citizenship will be required upon employment)

Type of employment desired: Full-time  Part-time  Date available for work: \_\_\_\_\_

Are you available to work overtime, if required?  Yes  No

## Education

School	Name and Address	Subjects Studied	Years Completed (circle)	Did You Graduate?	Diploma, Degree or Certificate (specify)
High School			9 10 11 12	<input type="checkbox"/> Yes <input type="checkbox"/> No	
College or University			1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vocational or Technical			1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Specialized Training Skills, Apprenticeships (state special skills and qualifications acquired from employment or other experiences):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Employment History

List below present and past employment, beginning with most recent.

May we contact your present employer?  Yes  No

Employer:	Dates Employed		Responsibilities/equipment operated:
Address:	From:	To:	
Job Title:			
Supervisor:	Phone No:		
Reason for leaving:	Hourly Rate/Salary		
	Starting:	Final:	
Employer:	Dates Employed		Responsibilities/equipment operated:
Address:	From:	To:	
Job Title:			
Supervisor:	Phone No:		
Reason for leaving:	Hourly Rate/Salary		
	Starting:	Final:	
Employer:	Dates Employed		Responsibilities/equipment operated:
Address:	From:	To:	
Job Title:			
Supervisor:	Phone No:		
Reason for leaving:	Hourly Rate/Salary		
	Starting:	Final:	

## References

List below the names of three persons not related to you, whom you have known for at least one year.

Name and Relationship	Phone Number	Business/Title	Years Acquainted

## Please Read Carefully Before Signing

There are federal and state laws which prohibit discrimination based on race, color, sex, religion, ancestry, national origin, age, disabilities, veteran status, or non-job-related factors. Wausau Homes, Inc. is an equal opportunity employer. Your responses to employment application and interview questions will not be used as a basis of discrimination. Your responses will be judged on their relevance to the position you are seeking.

I authorize Wausau Homes, Inc. to verify all information contained in this application. I authorize all persons who have information relevant to this inquiry to disclose it to the company representative. I release from liability all persons who disclose such information. I understand that omissions, false statements, and misstatements with regard to my application may result in refusal to hire or termination.

I understand that this application is not intended to be a contract of employment, nor does this application obligate Wausau Homes, Inc. in any way if they decide to employ me. I understand and agree that my employment will be "at-will" and can be terminated by either party with or without notice, at any time, for any reason or no reason at all.

Applicant's Signature \_\_\_\_\_

Date Signed \_\_\_\_\_